

## Guidesheet 10—Sample Evaluation Plan

Date: \_\_\_\_\_

1. Project Title: \_\_\_\_\_

2. Project Coordinators: \_\_\_\_\_

3. Brief Description of Project:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Purpose of the Evaluation: (6.2.2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Who is the evaluation for? (6.2.3) \_\_\_\_\_

6. Project goals and expected outcomes: (6.1)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. What Evaluation methods will be used? (6.2.6) (i.e. survey)	Timing (i.e. spring 1995)	Collected By: (Teachers)	Analyzed By: (Project Coordinators)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. How will this information be reported? Who will receive it? (6.2.9)  
\_\_\_\_\_  
\_\_\_\_\_